



Ainpur Parivar Shikshan Prasarak Mandal's
Sardar Vallabhbhai Patel Arts & Science College, Ainpur
Tal. Raver, Dist. Jalgaon (Maharashtra)

Internal Quality Assurance Cell (IQAC)
Minutes of IQAC Meeting held on 19/03/2024

For the academic year 2023-24 the 3rd meeting of Internal Quality Assurance Cell (IQAC) was held on 19/03/2024 at 10.00 am in IQAC office for discussion on subjects. Hon. Principal, Dr. J. B. Anjane chaired the meeting.

At the outset, Dr. S. N. Vaishnav, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them.

Following members of the IQAC were present for the meeting held on 19/03/2024 at 10.00 am.

Sr. No.	Name of the committee member	Designation	IQAC Designation	Sign
1	Hon. Prin. Dr. J. B. Anjane	Principal	Chairman	<i>Patil Jane</i>
2	Hon. Shri. Shriram N. Patil	Chairman, APSPM, Ainpur	Advisory Member	<i>Shriram Patil</i>
3	Dr. Rekha P. Patil	HOD, Department of Marathi	Member	<i>Rekha Patil</i>
4	Dr. S. A. Patil	Assis. Prof. Dept. of Botany	Member	<i>Patil</i>
5	Dr. S. B. Patil	HOD, Department of Botany	Member	<i>S. B. Patil</i>
6	Mr. H. M. Baviskar	HOD, Department of Computer Science	Member	<i>H. M. Baviskar</i>
7	Dr. R. V. Bhole	HOD, Department of Geography	Member	<i>R. V. Bhole</i>
8	Dr. D. B. Patil	NSS Program Officer	Member	<i>D. B. Patil</i>
9	Dr. V. N. Ramteke	Student Development Officer	Member	<i>V. N. Ramteke</i>
10	Mr. G. S. Mahajan	Office representative	Member	<i>G. S. Mahajan</i>
11	Dr. S. S. Salunkhe	Librarian	Member	<i>S. S. Salunkhe</i>
12	Mrs. Swati Anil Joshi	Nominee from Local Society	Member	<i>Swati Joshi</i>
13	Mr. Nitin P. Firke	Nominee from Industrialist	Member	<i>Nitin P. Firke</i>
14	Mr. Rahul Hari Patil	Nominee from Employer	Member	<i>Rahul Hari Patil</i>
15	Mrs. Yogita Yuvraj Mahajan	Nominee from Parent	Member	<i>Yogita Yuvraj Mahajan</i>
16	Dr. Yogesh Ashok Tayade	Nominee from Alumni	Member	<i>Yogesh Tayade</i>
17	Miss. Bharati K. Patil	Student Representative	Member	<i>Bharati K. Patil</i>
18	Dr. S. N. Vaishnav	HOD, Department of Chemistry	Coordinator	<i>S. N. Vaishnav</i>

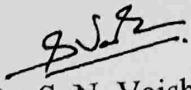


Following subject wise discussion is recorded:

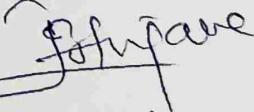
Subject:1)	To confirm the minutes of last meeting.
Discussion:	IQAC coordinator read the minutes of the previous meeting held on 30/11/2023. It was found to be true and correct so hereby confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting.
Subject:2)	To review the activities conducted during the academic year 2023-24.
Discussion:	IQAC coordinator informed that the objectives for the academic year 2023-24 were successfully implemented for quality improvement. During the year various programs were organized according to academic calendar. Curricular and co-curricular activities were also conducted per the circular of KBC, NMU, Jalgaon.
Subject: 3)	To take a review of department wise syllabus completion.
Discussion:	All the members of IQAC decided to take the review of department wise syllabus completion through the Head of Departments. Principal Dr. J. B. Anjane informed that all the faculty members should complete the syllabus within stipulated period of time and should submit the syllabus completion certificate to IQAC.
Subject: 4)	To prepare plan of action for academic year 2024-25.
Discussion:	<p>IQAC committee prepared plan of action for academic year 2024-2025 in which initiatives are taken for overall development of stakeholders. The following points are included in plan of action for the year 2024-25.</p> <ol style="list-style-type: none"> 1. To prepare the academic calendar for year 2024-25. 2. To organize programs for students parents and teachers to create awareness about NEP-2020. 3. To create ABC-ID of the student at the time of enrollment process. 4. To develop the linkages with local Industries through MoU where students can complete their internship or on job training. 5. To acquit the API proposal of faculty members under CAS. 6. To prepare the working plan for teaching. 7. To conduct internal assessment of students as per university circulars. 8. To collect and analyze feedback from stakeholders. 9. To prepare department wise proposals to organize Seminar / Conference/



	<p>Workshop during academic year 2024-25.</p> <p>10. To organize programs by Banana Technology Extension Centre for banana producer farmers.</p> <p>11. To organize programs by various departments in the college.</p> <p>12. To organize workshop especially on Intellectual property rights and Research methodology.</p> <p>13. To organize alumni meet during academic year 2024-25.</p> <p>14. To prepare and submit AISHE report.</p> <p>15. To prepare and submit AQAR for year 2023-24.</p> <p>16. To conduct Student Satisfactions Survey as per NAAC guidelines.</p>
Subject: 5)	To acquit the Academic Performance Indicator (API) proposal submitted by faculty member.
Discussion:	During academic year 2023-24 Academic Performance Indicator (API) proposal has been submitted by Dr. P. R. Mahajan under carrier advancement scheme (CAS). It has been decided that the proposals submitted by Dr. P. R. Mahajan should be immediately taken into consideration, acquit the proposals and send to university for further process.
Subject: 6)	To discuss any other subjects with the permission of chair.
Discussion:	No other subjects were put forth by any of the members. The IQAC Chairman informed that any member can meet me regularly for informal discussion about the status of work. The meeting was adjourned after the vote of thank.


Dr. S. N. Vaishnav
IQAC Cordinator
S.V.P. Arts & Science College, Ainpur




Dr. J. B. Anjane
Principal
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