



**Ainpur Parivar Shikshan Prasarak Mandal's  
Sardar Vallabhbhai Patel Arts & Science College, Ainpur  
Tal. Raver, Dist. Jalgaon (Maharashtra)**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of IQAC Meeting held on 30/11/2023**

For the academic year 2023-24 the 2<sup>nd</sup> meeting of the Internal Quality Assurance Cell (IQAC) was held on 30/11/2023 at 10.30 am in IQAC Office. The meeting was chaired by Hon. Principal, Dr. J. B. Anjane.

At the outset, Dr. S.N. Vaishnav, IQAC coordinator welcomed the chairperson of the meeting Hon. Principal, Dr. J. B. Anjane and all members of Internal Quality Assurance Cell (IQAC). The declared agenda items were discussed during the meeting and it was unanimously resolved to implement them.

Following members of the IQAC were present for the meeting held on 30/11/2023 at 10.30 am.

Sr. No.	Name of the committee member	Designation	IQAC Designation	Sign
1	Hon. Prin. Dr. J. B. Anjane	Principal	Chairman	<u>Dr. J. B. Anjane</u>
2	Hon. Shri. Shriram N. Patil	Chairman, APSPM, Ainpur	Advisory Member	<u>Shriram N. Patil</u>
3	Dr. Rekha P. Patil	HOD, Department of Marathi	Member	<u>Rekha Patil</u>
4	Dr. S. A. Patil	Assis. Prof. Dept. of Botany	Member	<u>S. A. Patil</u>
5	Dr. S. B. Patil	HOD, Department of Botany	Member	<u>S. B. Patil</u>
6	Mr. H. M. Baviskar	HOD, Department of Computer Science	Member	<u>H. M. Baviskar</u>
7	Dr. R. V. Bhole	HOD, Department of Geography	Member	<u>R. V. Bhole</u>
8	Dr. D. B. Patil	NSS Program Officer	Member	<u>D. B. Patil</u>
9	Dr. V. N. Ramteke	Student Development Officer	Member	<u>V. N. Ramteke</u>
10	Mr. G. S. Mahajan	Office representative	Member	<u>G. S. Mahajan</u>
11	Dr. S. S. Salunkhe	Librarian	Member	<u>S. S. Salunkhe</u>
12	Mrs. Swati Anil Joshi	Nominee from Local Society	Member	<u>Swati Anil Joshi</u>
13	Mr. Nitin P. Firke	Nominee from Industrialist	Member	<u>Nitin P. Firke</u>
14	Mr. Rahul Hari Patil	Nominee from Employer	Member	<u>Rahul Hari Patil</u>
15	Mrs. Yogita Yuvraj Mahajan	Nominee from Parent	Member	<u>Yogita Yuvraj Mahajan</u>
16	Dr. Yogesh Ashok Tayade	Nominee from Alumni	Member	<u>Yogesh Ashok Tayade</u>
17	Miss. Bharati K. Patil	Student Representative	Member	<u>Bharati K. Patil</u>
18	Dr. S. N. Vaishnav	HOD, Department of Chemistry	Coordinator	<u>S. N. Vaishnav</u>



Following subject wise discussion is recorded on the meeting:

<b>Subject: 1)</b>	<b>To confirm the minutes of previous meeting.</b>
<b>Discussion:</b>	IQAC coordinator Dr. S. N. Vaishnav read the minutes of the previous meeting held on 18/07/2023. It was found to be true and correct so hereby confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting.
<b>Subject: 2)</b>	<b>To discuss the AQAR preparation of academic year 2022-23.</b>
<b>Discussion:</b>	IQAC Coordinator Dr. S. N. Vaishnav presented the status of AQAR 2022-23; He mainly focused on events organized, students and faculty member's achievements, infrastructural development and funds received from university in the form of NSS grants and amount received for scholarship for academic year 2022-23. It was decided that AQAR 2022-23 should be submitted within time. Therefore, all the data needed for AQAR should be submitted by all the Departments as early as possible IQAC chairman, Dr. J.B. Anjane informed.
<b>Subject:3)</b>	<b>To discuss feedback collection and analysis for academic year 2023-24.</b>
<b>Discussion:</b>	In order to facilitate the feedback collection and analysis mechanism IQAC decided to inform the feedback committee for online feedback collection from all the stakeholders through Google forms.
<b>Subject: 4)</b>	<b>To prepare and submit the proposal for Career Oriented Courses under the ordinance 181 of KBC NMU, Jalgaon.</b>
<b>Discussion:</b>	It has been resolved that the new proposal for Career Oriented Courses under the ordinance 181 of KBC NMU, Jalgaon should be prepared and submitted to the university. These courses will have to start from academic year 2024-25, therefore the proposals along with syllabus should be submitted as per guidelines of the university.
<b>Subject: 5)</b>	<b>To conduct Student Satisfaction Survey.</b>
<b>Discussion:</b>	IQAC decided to conduct Student Satisfaction Survey (SSS) on the basis of the revised guidelines of NAAC. It was further decided that Student Satisfaction Survey should be conducted online through Google form in order to facilitate SSS and analysis for academic year 2023-24.



<b>Subject: 6)</b>	<b>To organize program on Intellectual Property Right and Research Methodology.</b>
<b>Discussion:</b>	IQAC committee discussed the importance of Intellectual property rights and Research methodology for researchers and students. On the basis of this discussion it has been resolved that the State/National level workshop/seminar on Intellectual Property Right and Research methodology should be organized in the February 2024.
<b>Subject:7)</b>	<b>To discuss the progress of work for submission of AISHE report.</b>
<b>Discussion:</b>	IQAC Coordinator Dr. S. N. Vaishnav informed that the format for collection of required data has been provided to each department by AISHE nodal officer, Mr. S.B. Mahajan. The data collection work is in progress. The AISHE report will be prepared and submitted before due date.
<b>Subject:8)</b>	<b>To acquit the Academic Performance Indicator (API) proposal submitted by faculty member.</b>
<b>Discussion:</b>	During academic year 2023-24 Academic Performance Indicator (API) proposal has been submitted by Dr. S.N. Vaishnav under carrier advancement scheme (CAS). IQAC chairman, Dr. J.B. Anjane informed that the proposal submitted by the faculty member should be immediately taken into consideration to acquit the proposal and preparation of API committee report.
<b>Subject:9)</b>	<b>To discuss any other subjects with the permission of chair.</b>
<b>Discussion:</b>	No other subjects were put forth by any of the members. The meeting was adjourned after the vote of thank.

  
**Dr. S. N. Vaishnav**  
**IQAC Cordinator**  
**S.V.P. Arts & Science College, Ainpur**



  
**Dr. J. B. Anjane**  
**Principal**  
**Sardar V.P. Arts & Science College**  
**Ainpur, Tal. Raver, Dist. Jalgaon**