



**Ainpur Parisar Shikshan Prasarak Mandal's
Sardar Vallabhbhai Patel Arts & Science College, Ainpur
Tal. Raver, Dist. Jalgaon (Maharashtra)**

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting held on 21/07/2022

For the academic year 2022-23 the 1st meeting of the Internal Quality Assurance Cell (IQAC) was held on 21/07/2022 at 10.30 am in Seminar Hall for discussion on various subjects. Hon. Principal Dr. J.B. Anjane presided over the meeting.

At the outset, Dr. S.N. Vaishnav, IQAC coordinator welcomed the chairperson of the meeting Hon. Principal, Dr. J. B. Anjane and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them.

Following members of the IQAC were present for the meeting held on 21/07/2022 10.30 am.

Sr. No.	Name of the committee member	Designation	IQAC Designation	Sign
1	Hon. Prin. Dr. J. B. Anjane	Principal	Chairman	
2	Hon. Shri. Shriram N. Patil	Chairman, APSPM, Ainpur	Advisory Member	
3	Dr. K. G. Kolhe	HOD, Department of Physics	Member	
4	Dr. Rekha P. Patil	HOD, Department of Marathi	Member	
5	Dr. S. A. Patil	Assist. Prof. Dept. of Botany	Member	
6	Dr. S. B. Patil	HOD, Department of Botany	Member	
7	Mr. H. M. Baviskar	HOD, Department of Computer Science	Member	
8	Dr. R. V. Bhole	HOD, Department of Geography	Member	
9	Dr. D. B. Patil	NSS Program Officer	Member	
10	Dr. V. N. Ramteke	Student Development Officer	Member	
11	Mr. G. S. Mahajan	Office representative	Member	
12	Dr. S. S. Salunkhe	Librarian	Member	
13	Mrs. Swati Anil Joshi	Nominee from local society	Member	
14	Mr. Nitin P. Firke	Nominee from Industrialist	Member	
15	Mr. Rahul Hari Patil	Nominee from Employer	Member	
16	Mrs. Yogita Yuvraj Mahajan	Nominee from Parent	Member	
17	Dr. Yogesh Ashok Tayade	Nominee from Alumni	Member	
18	Mr. Sachin I. Mahajan	Student Representative (2020-)	Member	
19	Dr. S. N. Vaishnav	HOD, Department of Chemistry	Coordinator	



Following subject wise discussion is recorded on the meeting:

Subject: 1)	To confirm the minutes of last meeting.
Discussion:	Dr. S. N. Vaishnav, IQAC coordinator read the minutes of the previous meeting held on 22/03/2022. It was found to be true and correct so hereby confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting.
Subject: 2)	To restructure and finalize the objectives for the academic year 22-23.
Discussion:	<p>The objectives for year 22-23 were finalized as it has importance to build the quality of institution. IQAC chairman Principal, Dr. J. B. Anjane informed all the members and Head of the departments that each faculty member should prepare them to work according to the plan of action. For quality improvement the conduction of various curricular and extra-curricular activities has its importance.</p> <p>IQAC committee prepared plan of action for academic year 2022-2023 in which initiatives are taken for overall development of stakeholders. The following points of plan of action are finalized for the year 2022-23.</p> <ol style="list-style-type: none">1. To prepare the academic calendar for year 2022-23.2. To prepare the working plan for teaching.3. To conduct internal assessment of students as per university circulars.4. To organize program in view of 75th Anniversary of Indian independence.5. To collect and analyze feedback from stakeholders.6. To recommend the Management council for new classrooms should be equipped with ICT enable facilities.7. To prepare department wise proposals to organize Seminar/ Conference/ Workshop during academic year 2022-23.8. To organize programs by Banana Technology Extension Centre for banana producer farmers.



	<p>9. To organize programs by Department of physical education, NSS, Student development and Yuvati Sabha.</p> <p>10. To organize alumni meet during academic year 22-23.</p> <p>11. To organize workshop especially on Intellectual property rights and Research methodology.</p> <p>12. To organize programs through Incubation and innovation cell in college,</p> <p>13. To prepare and submit AQAR for year 2021-22.</p> <p>14. To acquit the API proposal of faculty members for CAS.</p> <p>15. To conduct Student Satisfaction Survey as per NAAC guidelines.</p> <p>16. To organize programs through Gurjar Dialect and Literature Promotion Centre.</p>
Subject:3)	To prepare academic calendar for 2022-23.
Discussion:	Academic calendar committee prepared the calendar for the academic year 2022-23 as per university circulars and IQAC objectives. The programs stipulated in academic calendar has been supported by the concerning committees. To organize the programs college or different funding agencies provide financial support. Also the academic programs to be implemented are suggested to follow strictly through faculties.
Subject:4)	To ensure the teaching plan and implementation strategies from faculty members.
Discussion:	All the Heads of Departments assign the workload to all the faculty members. All the faculty members prepared their annual teaching plan according to assign workload and approved from HOD's. IQAC Coordinator informed that each member should have to submit the copy of annual teaching plan to IQAC office.
Subject:5)	To acquit the Academic Performance Indicator (API) proposal submitted by faculty members.
Discussion:	During academic year 2022-23 Academic Performance Indicator (API) proposal has been submitted by faculty members under carrier



	advancement scheme (CAS). It has been decided that the proposals submitted by the faculty members are immediately taken into consideration to acquit the proposals and preparation of API committee report.
Subject: 6)	To organize the programs on the occasion of 75th Anniversary of Indian Independence.
	It has been decided that on the occasion of 75 th Anniversary of Indian Independence various programs should be organize by each department in the college. IQAC chairman informed that the circular regarding the organization of programs has also been send by KBC NMU, Jalgaon.
Subject: 7)	To discuss the issues came on the meeting.

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