



Ainpur Parivar Shikshan Prasarak Mandal's

**Sardar Vallabhbhai Patel Arts & Science College, Ainpur
Aaver, Dist. Jalgaon (Maharashtra)**

**Internal Quality Assurance Cell (IQAC)
Minutes of IQAC Meeting held on 22/03/2022**

For the academic year 2021-22 the 3rd meeting of Internal Quality Assurance Cell (IQAC) was held on 22/03/2022 at 11.30 am in IQAC office for discussion on subjects. Hon. Principal Dr. J. B. Anjane chaired the meeting.

At the outset, Dr. S. N. Vaishnav, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them.

Following members of the IQAC were present for the meeting held on 22/03/2022 at 11.30 am.

| Sr. No. | Name of the committee member | Designation | IQAC Designation | Sign |
|---------|------------------------------|-------------------------------------|------------------|------------------------------|
| 1 | Hon. Prin. Dr. J. B. Anjane | Principal | Chairman | <i>Patel</i> |
| 2 | Hon. Shri. Shriram N. Patil | Chairman, APSPM, Ainpur | Advisory Member | <i>Shriram</i> |
| 3 | Dr. K. G. Kolhe | HOD, Department of Physics | Member | <i>Kolhe</i> |
| 4 | Dr. Rekha P. Patil | HOD, Department of Marathi | Member | <i>Rekha Patil</i> |
| 5 | Dr. S. A. Patil | Assist. Prof. Dept. of Botany | Member | <i>Calida</i> |
| 6 | Mr. S. B. Patil | HOD, Department of Botany | Member | <i>S. B. Patil</i> |
| 7 | Mr. H. M. Baviskar | HOD, Department of Computer Science | Member | <i>H. M. Baviskar</i> |
| 8 | Dr. R. V. Bhole | HOD, Department of Geography | Member | <i>R. V. Bhole</i> |
| 9 | Dr. J. P. Nehete | NSS Program Officer | Member | <i>J. P. Nehete</i> |
| 10 | Mr. V. N. Ramteke | Student Development Officer | Member | <i>V. N. Ramteke</i> |
| 11 | Mr. G. S. Mahajan | Office representative | Member | <i>G. S. Mahajan</i> |
| 12 | Dr. S. S. Salunkhe | Librarian | Member | <i>S. S. Salunkhe</i> |
| 13 | Mrs. Swati Anil Joshi | Nominee from local society | Member | <i>Swati Joshi</i> |
| 14 | Mr. Nitin P. Firke | Nominee from Industrialist | Member | <i>Nitin P. Firke</i> |
| 15 | Mr. Rahul Hari Patil | Nominee from Employer | Member | <i>Rahul Hari Patil</i> |
| 16 | Mrs. Yogita Yuvraj Mahajan | Nominee from Parent | Member | <i>Yogita Yuvraj Mahajan</i> |
| 17 | Dr. Yogesh Ashok Tayade | Nominee from Alumni | Member | <i>Yogesh Ashok Tayade</i> |
| 18 | Mr. Sachin I. Mahajan | Student Representative (2020-21) | Member | <i>Sachin I. Mahajan</i> |
| 19 | Dr. S. N. Vaishnav | HOD, Department of Chemistry | Coordinator | <i>S. N. Vaishnav</i> |



Following subject wise discussion is recorded:

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| Subject:1) | To confirm the minutes of last meeting. |
| Discussion: | IQAC coordinator read the minutes of the previous meeting held on 14/12/2021. It was found to be true and correct so hereby confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting |
| Subject:2) | To review the activities conducted during the academic year 2021-22. |
| Discussion: | IQAC coordinator informed that the objectives for the academic year 2021-22 were successfully implemented for quality improvement. During the year various programs were organized according to academic calendar, but it was somewhat difficult to organize programs by sticking with academic calendar due to pandemic situation. |
| Subject: 3) | To take a review of department wise syllabus completion. |
| Discussion: | All the members of IQAC decided to take the review of department wise syllabus completion through the Head of Departments. Principal Dr. J. B. Anjane informed that all the faculty members should complete the syllabus within stipulated period of time and should submit the syllabus completion certificate to IQAC. |
| Subject: 4) | To prepare plan of action for academic year 2022-23. |
| Discussion: | IQAC committee prepared plan of action for academic year 2022-2023 in which initiatives are taken for overall development of stakeholders. The following points of plan of action are finalized for the year 2022-23. <ol style="list-style-type: none"> 1. To prepare the academic calendar for year 2022-23. 2. To prepare the working plan for teaching. 3. To conduct internal assessment of students as per university circulars. 4. To organize program in view of 75th Anniversary of Indian independence. 5. To collect and analyze feedback from stakeholders. 6. To recommend the Management council for new classrooms should be equipped with ICT enable facilities. |



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| | <ol style="list-style-type: none"> 7. To prepare department wise proposals to organize Seminar/ Conference/ Workshop during academic year 2022-23. 8. To organize programs by Banana Technology Extension Centre for banana producer farmers. 9. To organize programs by Department of physical education, NSS, Student development, Equal Opportunity Centre, Competitive Examination Guidance Centre, Yuvati Sabha etc. 10. To organize alumni meet during academic year 22-23. 11. To organize workshop especially on Intellectual property rights and Research methodology. 12. To organize programs through KCIL-Innovation and Entrepreneurship Development Cell. 13. To prepare and submit AQAR for year 2021-22. 14. To acquit the API proposal of faculty members for CAS. 15. To conduct Student Satisfaction Survey as per NAAC guidelines. |
| Subject: 5) | To discuss the issues came on the meeting. |
| Discussion: | No other matter was put forth by any of the members. Hence, the meeting was adjourned after the vote of thank. |


 Dr. S. N. Vaishnav
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 S.V.P. Arts & Science College, Ainpur




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