



Ainpur Parisar Shikshan Prasarak Mandal's
Sardar Vallabhbhai Patel Arts & Science College, Ainpur
Tal. Raver, Dist. Jalgaon (Maharashtra)

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting held on 26/08/2021

For the academic year 2021-22 the 1st meeting of the Internal Quality Assurance Cell (IQAC) was held on 26/08/2021 at 10.30 am in Seminar Hall for discussion on subjects. The meeting was chaired by Hon. Principal, Dr. J. B. Anjane.

At the outset, Dr. S.N. Vaishnav, IQAC coordinator welcomed the chairperson of the meeting Hon. Principal, Dr. J. B. Anjane and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them.

Following members of the IQAC were present for the meeting held on 26/08/2021 10.30 am.

Sr. No.	Name of the committee member	Designation	IQAC Designation	Sign
1	Hon. Prin. Dr. J. B. Anjane	Principal	Chairman	
2	Hon. Shri. Shriram N. Patil	Chairman, APSPM, Ainpur	Advisory Member	
3	Dr. K. G. Kolhe	HOD, Department of Physics	Member	
4	Dr. Rekha P. Patil	HOD, Department of Marathi	Member	
5	Dr. S. A. Patil	Assist. Prof. Dept. of Botany	Member	
6	Mr. S. B. Patil	HOD, Department of Botany	Member	
7	Mr. H. M. Baviskar	HOD, Department of Computer Science	Member	
8	Dr. R. V. Bhole	HOD, Department of Geography	Member	
9	Dr. J. P. Nehete	NSS Program Officer	Member	
10	Mr. V. N. Ramteke	Student Development Officer	Member	
11	Mr. G. S. Mahajan	Office representative	Member	
12	Dr. S. S. Salunkhe	Librarian	Member	
13	Mrs. Swati Anil Joshi	Nominee from local society	Member	
14	Mr. Nitin P. Firke	Nominee from Industrialist	Member	
15	Mr. Rahul Hari Patil	Nominee from Employer	Member	
16	Mrs. Yogita Yuvraj Mahajan	Nominee from Parent	Member	
17	Mr. Sachin I. Mahajan	Student Representative (2020-)	Member	
18	Dr. S. N. Vaishnav	HOD, Department of Chemistry	Coordinator	

Following subject wise discussion is recorded on the meeting:



Subject: 1)	To confirm the minutes of last meeting.
Discussion:	IQAC coordinator Dr. S. N. Vaishnav read the minutes of the previous meeting held on 22/03/2021. It was found to be true and correct so hereby confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting.
Subject: 2)	To finalize the objectives for the academic year 21-22.
Discussion:	<p>The objectives for year 21-22 were finalized as it has importance to build the quality of institution. Due to lockdown declared by Central and State Government it may not be possible to organize the programs in the college. IQAC chairman Principal, Dr. J. B. Anjane informed all the members and Head of the departments that each faculty member should prepare themselves to conduct online classes to work from home. As well as to organized different online programs to conduct various curricular and extra-curricular activities for quality improvement.</p> <p>For the academic year 2021-22 the following points of plan of action were finalized.</p> <ol style="list-style-type: none"> 1. To prepare the academic calendar for year 2021-22. 2. To prepare the working plan according to recommendations and suggestions given by State government and university on the account of Covid-19 pandemic situation. 3. To encourage students and teachers to use of ICT to improve the teaching learning process. 4. To recommend the Management Council for construction of separate research laboratory for chemistry, physics and botany. To construction classrooms and undergraduate laboratory for botany and computer science. 5. To prepare department wise proposals to organize Seminar/ Conference/ Workshop during academic year 2021-22. 6. To encourage the stakeholders for use public transport or bicycles or battery operated vehicles one day of a week as a part of green initiative taken by institute. 7. To organize various programs through student development department and NSS unit for holistic development of students.



	<ol style="list-style-type: none"> 8. To establish “Gurjar Dialect and Literature Promotion Center” in college. 9. To organize online alumni meet during academic year 21-22. 10. To establish centre for innovation and incubation to motivate the students for promotion of research oriented thinking. 11. To organize workshop/seminar especially on Intellectual property rights and Research methodology. 12. To recommend the Management council for development of mechanism for water recharge, water harvesting and treatment of liquid wastewater discharged by laboratories.
Subject:3)	To prepare academic calendar for 2021-22.
Discussion:	Academic calendar committee prepared the calendar for the academic year 2021-22 As per university circulars and IQAC objectives. The programs stipulated in academic calendar has been supported by the concerning committees. It was decided that all the curricular and extra-curricular activities will be organized by strictly adhering to the academic calendar.
Subject:4)	To discuss the implementation of Certificate Courses.
Discussion:	IQAC chairman Principal Dr. J. B. Anjane informed that we received approval from KBC NMU, Jalgaon for seven certificate courses. It was the point of discussion that the Certificate Courses should be run as per the student's requirement and available resources in the campus. Principal, Dr. J. B. Anjane informed to constitute committee to decide implementation strategy for Certificate Courses. It was also decide Dr. R.V. Bhole should work as a coordinator of committee for Certificate Courses. .
Subject:5)	To ensure the teaching plan and implementation strategies from faculty members.
Discussion:	All the Heads of Departments assign the workload to all the faculty members. All the faculty members prepared their annual teaching plan according to assign workload and approved from HOD's. IQAC Coordinator informed that each member should have to submit the copy of



	annual teaching plan to IQAC office. Teaching process should be completed in stipulated period of time and adopt ICT teaching methodology for curriculum delivery. Internal assessment should be conduct as per guidelines of university.
Subject:6)	To acquit the Academic Performance Indicator (API) proposal submitted by faculty members.
Discussion:	During academic year 2021-22 Academic Performance Indicator (API) proposal has been submitted by faculty members under carrier advancement scheme (CAS). It has been decided that the proposals submitted by the faculty members are immediately taken into consideration to acquit the proposals and preparation of API committee report.
Subject: 7)	To recommend to the College Development Committee for the development of infrastructural facilities.
Discussion:	In view of requirements of classrooms, separate research laboratory for chemistry, physics and botany, undergraduate laboratory for botany and computer science. It was decided by IQAC to recommend to the College Development Committee for the development of these infrastructural facilities.
Subject: 8)	To discuss the issues came on the meeting.
Discussion:	IQAC Chairman, Hon. Principal, Dr. J. B. Anjane informed Mr. H. M. Baviskar, Nodal Officer to fill up application form of First year students for election Photo Identity Card and submit to the Tahasil office, Raver as it is our constitutional responsibility. It was further discussed about to organize voter awareness programs. No other matter was put forth by any of the members. The meeting was adjourned after the vote of thank.

Dr. S. N. Vaishnav
Dr. S. N. Vaishnav
IQAC Cordinator

S.V.P. Arts & Science College, Ainpur



Dr. J. B. Anjane
Dr. J. B. Anjane

Principal
Sardar V.P. Arts & Science College
Ainpur, Tal. Raver, Dist. Jalgaon 5